

**Policy and Performance Advisory
Committee
30 November 2020
3.30 pm**

Documents

Please find enclosed the following reports/minutes that were unavailable when the agenda was first published.

3 Minutes of the previous meeting - to follow (Pages 3 - 6)

To consider the minutes of the meeting held on 3 November 2020.

- (d)** General Fund Revenue Budget Update - to follow (Pages 7 - 14)
Report of the Deputy Chief Finance Officer.
- (e)** Community Infrastructure Levy Recommendations for Spending - to follow (Pages 15 - 30)
Report of the Deputy Chief Executive and Director of Regeneration and Planning.

For any further queries regarding this information pack please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

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Policy and Performance Advisory Committee

Minutes of meeting held in Remote meeting via Teams on 3 November 2020 at 3.30 pm.

Present:

Councillor Joe Miller (Chair).

Councillors Robert Banks, Nancy Bikson, Roy Burman, Isabelle Linington, Adrian Ross, Steve Saunders, Stephen Gauntlett, Roy Clay, Jim Lord and Laurence O'Connor.

Officers in attendance:

Jo Harper (Head of Business Planning and Performance) and Philip Brown (Property Lawyer).

Also in attendance:

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18 Minutes of the previous meeting

The minutes of the meeting held on 15 September 2020 were submitted and the Chair was authorised to sign them as a correct record.

19 Apologies for absence

The following apologies and substitutions were received:

Apologies from Councillor Christine Robinson – Councillor Lawrence O'Connor appointed as a substitute.

Apologies from Councillor Liz Boorman – Councillor Jim Lord appointed as a substitute.

Apologies from Councillor Milly Manley – Councillor Roy Clay appointed as a substitute.

20 Declarations of Interest

There were none.

21 Urgent Items

There were none.

22 Written Questions from Councillors

There were none.

23 Updates and Reports from the Policy and Performance Advisory Committee Work Programme:

23a Chair of Lewes District Council's Civic Programme

The Chair introduced the report and it was noted that the appendix to the report listed the Chair of the Council's civic engagements throughout the previous year.

RESOLVED to note the report.

24 Requested reports due for consideration by the Cabinet on 12 November 2020:

24a Recovery and Reset Programme

Jo Harper, Head of Business Planning and Performance, presented the report. During discussion the following points were highlighted:

The £250,000 budget included in the recommendations related to staffing, a significant element of IT and digital infrastructure and working on the assets pillar of the programme. It was confirmed that external consultants were not being used within the programme. There were new elements of the digital programme that were not included in the original Transformation Programme that also required funding. This was due to an increase in digital contact as a result of the Pandemic. Funding for legal and related costs was also needed to deal with asset transactions.

An East Sussex-wide funding bid of £914,000 had been received from Government towards homeless initiatives across the County. This had enabled the winter provision of verified rough-sleepers and leases had been secured for properties in areas including Lewes District. The Rough Sleeper Initiative (RSI) was being used as a multi-disciplinary team for rough-sleepers while they were in winter provision. Food and deliveries had also been organised directly to the properties. A key element of the provision was that individuals did not need to leave accommodation during the day-time.

Approximately £400,000 in Government funding had been received towards new burdens. The scheme details for business grants had not yet been published but would be based on three levels of rateable values. A discretionary grant scheme was also available that could provide up to £1,904,000 for local businesses. The amount was similar to that received during the first lockdown period.

During discussion Members requested that the following amendments be including as recommendations to the Cabinet:

- That public houses be able to sell off-sales alcohol in sealed containers to support the concept of local community wealth building.
- That residents in the District who are experiencing financial distress be

supported through the council tax relief scheme and similar schemes that provided financial relief.

- That, the £250,000 budget for supporting the Recovery and Reset programme be agreed in principle, subject to sign off by the Recovery and Reset Board.

Members also requested that the Cabinet be provided with further detail on the £250,000 budget prior to consideration of the officer recommendations.

RESOLVED to support the recommendations in the report subject to the following recommendations being considered by the Cabinet:

1. That the Cabinet considers supporting local people in financial distress with a focus on schemes such as council tax relief;
2. That the Cabinet support a campaign to allow pubs to make off-sales of alcohol in sealed containers for consumption at home during lockdown; and
3. That the Cabinet approval of the requested allocation of £250,000 to the Capital Programme is made subject to the approval of the Recovery and Reset Board.

25 Policy and Performance Advisory Committee work Programme 2020-21

The Chair, Councillor Miller presented the work programme. During discussion the following points were noted:

- The Quarter 2 Performance report would be made available for the meeting on 30 November 2020.
- It was requested that an update on tourism in the District be include in the Work Programme and the item be added to the Committee's agenda for the meeting for the January meeting.
- An update on the Planning Service was requested. Members were asked to provide the Democratic Services team with specific areas of the Planning service they wished to scrutinise.

RESOLVED to note the work programme.

26 Forward Plan of Decisions

Members requested that the following items from the Forward Plan be included on the agenda for the 30 November meeting:

- Denton Island Bowls Club.
- Community Infrastructure Levy Charging Schedule Review.

- Report on the Memorandum of Understanding between Environment Agency and Lewes District Council relating to coastal risk management at Telscombe Cliffs.

RESOLVED to note the Forward Plan of Decisions

The meeting ended at 4.30 pm

Councillor Joe Miller (Chair)

Report to:	Policy and Performance Advisory Committee
Date:	30 November 2020
Title	General Fund Revenue Budget Update
Exemption:	None
Report of:	Chief Finance Officer
Ward(s):	All
Purpose of Cabinet report:	To provide an update on the 2020/21 revenue budget and 2021/22 draft revenue budget.
Officer recommendation(s):	Members of the Policy and Performance Advisory Committee are asked to consider the recommendations in the main report attached at Appendix 1 and to make one of the following recommendations: (1) To support the recommendations in the report in full; OR (2) To support the recommendation in the report subject to the consideration of amendments agreed during discussion OR; (3) To not support the recommendations in the report, and provide reasons for this.
Reasons for recommendations:	To provide a critical friend challenge to the Cabinet decision and policy making process.
Contact Officer(s):	Name: Nick Peeters Post title: Committee Officer E-mail: nick.peeters@lewes-eastbourne.gov.uk Telephone number: 01323 415272

1 Introduction

- 1.1 In its role as a provider of public scrutiny and as critical friend, the Policy and Performance Advisory Committee has a duty to provide a challenge to the executive decision and policy makers.
- 1.2 The Policy and Performance Advisory Committee is able to provide this challenge through the inclusion of the Council's Forward Plan of Decisions as a

standing item on each of the Committee's agendas, allowing the Committee to request the inclusion of reports due for consideration by the Cabinet on its agenda and by asking that the relevant officers, heads of service or directors, attend the Committee meetings and discuss the content of the reports.

- 1.3 Following consideration of each item, where the Members will be able to ask questions of the relevant officers, heads of service, directors and other stakeholders, the Policy and Performance Advisory Committee will provide one of the following three recommendations to the Cabinet:
- 1) To support the recommendations in the report in full; or
 - 2) To support the recommendation in the report subject to the consideration by the Cabinet of any amendments agreed by Committee; or
 - 3) To not support the recommendations in the report and give reasons.

- 1.4 The Cabinet will be provided with the recommendations from the Policy and Performance Advisory Committee when it considers the main report.

2 Financial / Legal / Risk Management / Equality Analysis/ Environmental Sustainability Implications/ Background Papers

- 2.1 All implications are addressed in the Cabinet report attached at Appendix 1.

3 Appendices

Appendix A – Cabinet Report – **General Fund Revenue Budget Update**

Body: Cabinet

Date: 10 December 2020

Subject: General Fund Revenue Budget Update

Report Of: Chief Finance Officer

Cabinet member Councillor Zoe Nicholson (Deputy Leader and Cabinet Member for Finance and Assets)

Ward(s) All

Purpose To provide an update on the 2020/21 revenue budget and 2021/22 draft revenue budget.

Decision Type: Non Key Decision

Officer Recommendation(s): To note the latest budget positions as set out in the report.

Reason for recommendations: To progress the budget setting process and update Cabinet on the background to this.

Contact: Homira Javadi,
Chief Finance Officer
E-mail address: Homira.Javadi@lewes-eastbourne.gov.uk

1.0 Introduction

- 1.1 Cabinet received an update on the **Medium Term Financial Strategy** (MTFS) in September, which set out the initial assessment of the current financial position. It reflected the impact the pandemic was having on the Council's financial position, in terms of lost income from fees and charges, delayed savings, additional direct costs and the new financial support being given by Government.
- 1.2 The report forecast a deficit in the current year of £4m, with future years deficits of between £2.8m to £1.5m (2021/22 to 2024/25), as shown in the following table:

	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
Net Revenue Budget	14,859	14,625	14,625	14,625	14,625

Covid Impact:					
Additional Costs	2,200				
Income Shortfall	1,900	750			
Covid-19 Grant	(1,223)				
Income Recovery Grant	(900)				
Recovery & Reset		(600)	(600)	(600)	(600)
Net Inflation		246	302	347	384
Spending Review		TBC			
Net Revenue Budget	16,836	15,021	14,327	14,372	14,409
Financing	(12,825)	(12,240)	(12,419)	(12,639)	(12,914)
Budget Shortfall	4,011	2,781	1,908	1,733	1,495

2.0 Revised 2020/21 Revenue Budget & 2021/22 Draft Budget

2.1 The position has now been updated following a detailed review of the 2020/21 budget, and production of a draft 2021/22 budget. The following table shows how the updated budgets compare with the previous MTFS forecasts.

	2020/21	
	MTFS (Sept) £000's	Revised Budget £000's
2019/20 Recurring Pressures	1,192	1,210
Savings Changes	842	
Net Increase in Cost of Services	2,034	1,210
Covid-19 Impact:		
Direct Costs - food packages, IT costs, PPE, staffing etc	1,200	1,000
Additional Costs - Hsg Benefits (temporary accomm etc)	1,000	786
Income Shortfalls - net of income recovery grant	1,000	866
Emergency Covid-19 Grant	(1,223)	(1,449)
	1,977	1,203
Funding – Removal of Business Rates Pool income	-	250
Forecast Budget Shortfall	4,011	2,663

	2021/22	
	MTFS (Sept) £000's	Draft Budget £000's
Forecast Budget Shortfall	2,781	2,472

2.2 The table shows that the position for the current financial year (2020/21) has improved from the previous forecast shortfall of £4m to £2.7m. The previous increase in the cost of services is lower than forecast, as are the additional costs and income shortfalls resulting

from the pandemic. Overall, the position has improved by £1.348m. Full details of the variances will be provided in future reports.

- 2.3 The draft budget for 2021/22 has also improved slightly from an initial budget shortfall forecast of £2.8m to £2.5m.

3.0 Reserves

- 3.1 The amount held in the General Fund Uncommitted Reserve, which acts as a buffer against negative movements in the budget, is projected to be £2.6m as at 31 March 2021. This is after allowing for the transfer to the newly created £1.8m Covid-19 Reserve. The combined sums set aside in these reserves are sufficient to cover the current year shortfall. However, drawing on reserves to such an extent is not financially sustainable, therefore it is essential that further savings are identified to address the position.
- 3.2 A full review of reserves will be undertaken alongside the continuing budget review process and will be formally reported to Cabinet in February. The current position is shown in the table below.

Reserves Summary	Balance as at 01-April-20* £000's	Transfers into Reserves £000's	Transfers out of Reserves £000's	Balance as at 31-Mar-21 £000's
Asset Maintenance	(2,200)	-	300	(1,900)
Economic Regeneration	(1,666)	(304)	-	(1,970)
Managing In-Year Economic Downturn	(296)	-	296	0
Revenue Grants & Contributions	(503)	-	-	(503)
Strategic Change	(1,265)	-	300	(965)
Vehicle & Equipment Replacement	(751)	-	-	(751)
Elections Reserve	0	(30)	-	(30)
Business Rates Equalisation Reserve	0	(1,067)	104	(963)
Covid-19 (new reserve)	0	(1,800)	-	(1,800)
Total Earmarked Reserves	(6,681)	(3,201)	1,000	(8,882)
General Fund Reserve	(3,425)	-	800	(2,625)
Total Reserves	(10,106)	(3,201)	1,800	(11,507)

4.0 Budget Review Process

- 4.1 In light of the above, the budget review process will continue in respect of the current financial year. This will also inform the monthly returns to MHCLG which continue to be submitted, with the 8th round due on 11 December. In addition to this the next claim for income loss recovery grant is also due in December.

- 4.2 During November Cabinet Portfolio Holders and Directors met to review their respective budget areas. The outcome of those meetings will be developed into formal 2021/22 budget proposal during December. Following this member briefings will be arranged in

January to consider the latest budget position and budget proposals, and allow for the relevant scrutiny and consultation processes to take place.

4.3 Clearly at this stage there are still significant financial challenges to address in order to ensure the budget shortfall is addressed in the current year, and a balanced budget approved by Full Council in February.

4.4 Future updates will also include the Housing Revenue Account and the combined Capital Programme, which are currently still being reviewed and updated.

5.0 Spending Review 2020

5.1 The Spending Review was announced on 25 November and the key headline messages for Local Government were as follows:

- Core spending power to increase by an estimated 4.5% in cash terms.
- Additional emergency Covid funding.
- Providing additional grant funding to help local authorities support household that are least able to afford council tax payments.
- 75% compensation for Council Tax and Business Rates deficits.
- 3 months extension to the income recovery compensation scheme.
- Maintaining the existing New Homes Bonus scheme for a further year.
- Additional funding to support rough sleepers and those at risk of homelessness.
- Council Tax threshold maintained at 2%.
- Public Sector pay freeze

5.2 At the time of writing the report the exact impact of the individual elements of the Spending Review had not been published by MHCLG. However, it is clear that they will have a positive impact on the £2.5m deficit currently being forecast for 2021/22.

5.3 Once the details are announced the 2021/22 position will be updated and fed into the on-going budget review, with further updates being presented to members in due course.

6.0 Implications

6.1 Financial

None arising directly from this report.

6.2 Legal

None arising directly from this report.

6.3 Risk Management implications

None arising directly from this report.

A full risk assessment will be provided as part of the final budget setting report presented to Council in February.

6.4 Equality Analysis

The equality implication of any individual decisions relating to services reviewed as part of the budget review will be in other relevant Council reports.

7.0 Environmental Sustainability Implications

The environmental sustainability implication of any individual decisions relating to services reviewed as part of the budget review will be in other relevant Council reports.

8.0 Conclusion

The Council faces considerable financial challenges as a result of the pandemic and the impact it has had on the Council's financial position. However, savings will need to be identified in order to ensure the Council can stay within budget for 2020/21 and set a balanced budget for 2021/22.

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Report to:	Policy and Performance Advisory Committee
Date:	30 November 2020
Title	Recommendations for Community Infrastructure Levy Spending
Exemption:	None
Report of:	Deputy Chief Executive and Director of Regeneration and Planning
Ward(s):	All
Purpose of Cabinet report:	To seek Cabinet approval to release CIL funds, as recommended by the CIL Executive Board, to assist in the delivery of certain infrastructure projects required to support development in the district
Officer recommendation(s):	Members of the Policy and Performance Advisory Committee are asked to consider the recommendations in the main report attached at Appendix 1 and to make one of the following recommendations: (1) To support the recommendations in the report in full; OR (2) To support the recommendation in the report subject to the consideration of amendments agreed during discussion OR; (3) To not support the recommendations in the report, and provide reasons for this.
Reasons for recommendations:	To provide a critical friend challenge to the Cabinet decision and policy making process.
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3 Appendices

Appendix A – Cabinet Report – **Recommendations for Community Infrastructure Levy Spending**

Report to: Cabinet

Date: 10 December 2020

Title: Recommendations for Community Infrastructure Levy Spending

Report of: Ian Fitzpatrick, Deputy Chief Executive and Director of Regeneration and Planning

Cabinet member: Cllr Emily O'Brien, Cabinet member for planning and infrastructure

Ward(s): All in Lewes District

Purpose of report: To seek Cabinet approval to release CIL funds, as recommended by the CIL Executive Board, to assist in the delivery of certain infrastructure projects required to support development in the district

Decision type: Key

Officer recommendation(s): To agree the release of funds from the CIL governance pots as recommended by the CIL Executive Board.

Reasons for recommendations: To support the delivery of the right level and type of infrastructure to support the growth identified for the local planning authority in the adopted Joint Core Strategy.

Contact Officer(s): Name: Emma Kemp
Post title: Senior Planning Policy Officer
E-mail: Emma.Kemp@lewes-eastbourne.gov.uk
Telephone number: 01273 085756

1 Introduction

- 1.1 The Community Infrastructure Levy (CIL) is a charge that local authorities can impose on new development to help raise funds to deliver infrastructure that is required to support development and growth in their area. The Lewes District CIL Charging Schedule came into force on 1 December 2015 and applies to liable

developments granted permission on or after this date in the area of the district for which Lewes District Council is the local planning authority. CIL is payable when works to implement a planning permission commence. As at 28th October 2020 the Council has collected £7,432,202.48 of CIL apportioned as follows between the difference pots in line with the CIL Regulations 2010 (as amended), the National Planning Practice Guidance (2014) and the Council's bespoke CIL governance (2014, 2016, 2020):

	Total CIL Collected since adoption	Process
CIL Admin	£371,390.37	Applies to cost of administrative expenses for collection and enforcement in line with Regulation 61
Neighbourhood Portion	£1,274,969.67	Passed to Town and Parish Councils twice yearly (April, October) who must spend it in line with Regulation 59C
Strategic Pot	£3,507,151.96	Infrastructure providers will be invited to bid to help deliver strategic infrastructure identified as fundamental to support development. The CIL Executive Board will make spending recommendations to Cabinet
Local Fund Pot	£1,157,168.49	Infrastructure providers will be invited to bid to help deliver local and community infrastructure. The CIL Management Board will make spending recommendations to be reviewed by the CIL Executive Board and subject to Cabinet's approval
Community Pot	£1,117,957.34	
Community Small Projects Pot	£3599.96	

- 1.2 There are two CIL boards. Each board is made up of Members and officers to ensure consistent assessment of bids, aligning the district's infrastructure needs with the requirements of the CIL Regulations. The bespoke governance arrangements allow Members to participate in the process of assessing the infrastructure bids. Other stakeholders as necessary may be invited to provide comments to feed into the assessment process.
- 1.3 The CIL Regulations determine that CIL receipts received by the planning authority

must be applied to the provision, improvement, replacement, operation or maintenance of infrastructure that is required to support development. It should be noted that Town and Parish Councils have more flexibility as to how they spend their neighbourhood portion, they can also spend it on anything else that is concerned with addressing the demands that development places on an area.

- 1.4 CIL is intended to focus on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development. It can however be used to increase the capacity of existing infrastructure or repair failing existing infrastructure, if it can be demonstrated that these works are necessary to support new development

2 Proposal

- 2.1 Expressions of Interest were invited from infrastructure providers in July 2020. An initial assessment was carried out by officers to determine if the project met the regulatory requirements to be able to make a formal bid. Projects that qualified to make a formal bid were then invited to do in September 2020. Presentations of the bids were made to the relevant board for further discussion.

- 2.2 The CIL Management Board assessed the bids received in the Local and Community pots and made recommendations for spending to the CIL Executive Board. The CIL Executive Board reviewed the recommendations of the CIL Management Board, assessed the bids received in the Strategic Pot and made the final recommendations for spending the CIL revenue to Cabinet.

- 2.3 Infrastructure providers were encouraged to provide as much detail as possible to support their bids. The following information was required to allow each bid to be assessed:

- What is the infrastructure project?;
- What is the timetable for delivery?;
- What is the overall cost and outline breakdown of costs?;
- Is the project in the Council's IDP/ relevant neighbourhood plan or any other planning document?;
- What is the relationship to development recently permitted in the area?;
- How the project will be of benefit to the Community;
- What other source of funding are contributing to the project?;
- Risk assessments for Governance, Safety and Environment;

- 2.4 When reviewing the bids, the following criteria were considered:

- Is the project '*infrastructure*' as defined by the CIL Regulations?;
- Is the project deliverable, with or without CIL funding?;

- What are the public benefits of the project and what level of community support has the project received?;
- How does it fit within the Council's priorities (does it deliver what is absolutely critical to deliver the Core Strategy growth)?; and
- Does it make use of 'match funding' or dovetailing of funding from other sources?

2.5 The recommendations from the CIL Executive Board for funding approval are presented by the Governance pot from which the funds would be released.

2.6 Where bids have been unsuccessful at this round of assessment, feedback has been provided to the bidder. Where insufficient evidence has been provided to support funding, feedback includes how the bid could be strengthened for a future resubmission.

2.7 Recommendations for spending from the Strategic Pot

Project (description)	Amount allocated
East Sussex County Council – New form of entry at the Seahaven Academy, Newhaven.	£650,000.00
Mid Sussex District Council – Burgess Hill to Haywards Heath creation of all year accessible cycling and walking route.	£350,000.00
South Downs National Park Authority – Egrets Way Phase 6 of the route from Newhaven to Piddinghoe	£100,000.00
TOTAL	£1,100,000.00

2.8 Recommendations for spending from the Local Fund Pot

Project (description)	Amount allocated
Wivelsfield Village Hall – Phase 2 Improvement Works	£31,639.00
Wivelsfield Village Hall –Phase 3 Improvement Works	£158,139.00
Ditchling Keymer Road Car Park – creation of car park in Ditchling Village	£100,000.00
Telscombe Bus Stop – provision of new bus shelter on Bannings Vale in East Saltdean.	£8500.00

Seaford – Tennis Courts at the Salts Recreation Ground	£40,000.00
Peacehaven – Improvements to the access into Centenary Park	£30,000.00
Peacehaven – Wildflower Planting, Water Fountain and Dell Communication Board	£6,000.00
Hamsey - All-weather track around Beechwood Park	£17,000.00
Newhaven Sustainability Hub – funds towards to Sidings Sustainability Hub Project Phase 2.	£348,554.00
TOTAL	£739,832.00

2.9 Recommendations for spending from the Community Pot

Project (description)	Amount allocated
CTLA (Community Transport for Lewes District Area – 1 Vehicle	£29,640.00
Havens Cars – Community Transport 2 vehicles	£70,000.00
Sussex Police – new ANPR Cameras for Seaford, Newhaven and Peacehaven	£23,600.00
ESFRS- Improvements to Barcombe Fire Station	£156,000.00
ESFRS- Improvements to Seaford Fire Station	£133,000.00
Ringmer Football Club – Seating stands, goals and standing area	£61,800.00
Ringmer Village Hall – Improvements to the building including extensions and new kitchen areas	£95,296.00
Ringmer Bowls Club – new pavilion	£35,000.00
Ringmer Cricket Club – electronic Scoreboard	Up to £4261.00
Meridian Surgery Peacehaven- car parking improvements to enhance facilities	£41,199.00
St Francis Sports Club, Haywards Heath- Swimming Pool Changing Room improvements	£200,000.00
TOTAL	£849,796.00

2.10 The table below provides a summary of the amount of CIL funds that this report is recommending for spending from each CIL pot, and the amount remaining available

as at 28th October 2020 if the recommendation of this report is approved.

	Total recommendation for spending	Total available in pots if recommendation is approved
Strategic Pot	£1,100,000.00	£2,628.87
Local Fund Pot	£739,832.00	£0.27
Community Pot	£849,796.00	£80,959.81

3 Outcome expected and performance management

- 3.1 It is expected that the projects receiving funding will be implemented in a timely manner. The CIL Officer will monitor the progress of projects and report to the Head of Service as required.

4 Consultation

- 4.1 Not applicable

5 Corporate plan and council policies

- 5.1 The release of funds that have been generated from the Community Infrastructure Levy to support the projects identified in this report is therefore supporting delivery of this Infrastructure in line with the current Corporate Plan for Lewes District Council.

6 Business case and alternative option(s) considered

- 6.1 Not Applicable

7 Financial appraisal

- 7.1 The timeframe of the release of the funds will be agreed with the successful bidders to ensure the deliverability of the projects as well as minimising the risk for the Council.
- 7.2 Prior to funding being released, up to date quotes will be required to be reviewed by the Senior Planning Policy Officer and Finance Officer to ensure the project is still in line with the information provided at the time the bid was submitted and that the work is still able to be successfully implemented.

7.3 Monitoring the delivery of projects will rest with the Senior Planning Policy Officer (Infrastructure) and will be overseen by Finance.

8 Legal implications

8.1 Section 216(2) of the Planning Act 2008 and regulation 59 of The Community Infrastructure Levy Regulations 2010 provide that a Council that charges CIL must apply it, or cause it to be applied, to supporting development by funding the provision, improvement, replacement, operation or maintenance of infrastructure. In this context, “infrastructure” is defined as:-

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities, and
- (f) open spaces

8.2 Planning Practice Guidance states that this definition allows the levy to be used to fund a very broad range of facilities such as play areas, parks and green spaces, cultural and sports facilities, academies and free schools, district heating schemes and police stations and other community safety facilities. Charging authorities may not use the levy to fund affordable housing.

8.3 Local authorities must spend the levy on infrastructure needed to support the development of their area, and they will decide what infrastructure is needed. The levy is intended to focus on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development.

8.4 The levy can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure, if that is necessary to support development.

8.5 There are no detailed legal requirements as to how the funding decisions are to be made, however a CIL Governance Framework for Lewes District Council was approved by Cabinet in November 2016.

Legal Implications provided 09.11.20 LDC 9665- JCS

9 Risk management implications

9.1 If the recommendations set out in this report are not agreed there is risk that the required infrastructure across the district will not be delivered and the objectives of the Local Plan and associated Neighbourhood Plan and Infrastructure Delivery Plan are not met. Environmental Risk and Sustainability Risk haven been discussed in

more detail in section 11 of this report.

10 Equality analysis

- 10.1 An Equality Analysis has been completed alongside this report and considered the potential impact of these recommendations. Overall, positive impacts are anticipated for communities, particularly the characteristics of age and disability as many of the recommendations would improve accessibility and wellbeing. There would be enhancements to provisions accessed by the community, potentially boosting mental and physical health and community interaction and cohesion.

11 Environmental sustainability implications

- 11.1 Each of the bids submitted as part of the formal applications process had to provide a response to an Environmental Impact questions. This has then been assessed by the Senior Planning Policy Officer to determine if there are any negative Environmental impacts and if so have they been mitigated appropriately. This has then been presented to the CIL Boards when assessing each bid submitted.
- 11.2 Bids increasing Cycle Provision decrease the Carbon Footprint within the district through reducing the amount of vehicles on the roads by enabling non- motorised travel and through easing congestion on commuter routes, therefore having a positive Environmental Impact. Where building works are being undertaken, where possible the projects will utilise recycled materials, thermal efficient products to minimise the impact to environment.
- 11.3 Many projects recommended for CIL funds aim to improve access to outdoor facilities and improve greenspaces which will enhance the environment and also raise people's awareness of their natural environment.
- 11.4 Two out of three vehicles being recommended for Community Travel are electric vehicles and where the diesel vehicle is concerned this has the potential to reduce the amount of trips being undertaken in single cars therefore also reducing carbon emissions.

12 Appendices

- Appendix 1 – CIL Bid Summaries for recommended bids.

13 Background papers

- Lewes District Local Plan Part 1: Joint Core Strategy 2010-2030, May 2016
<http://www.lewes-eastbourne.gov.uk/resources/assets/inline/full/0/257159.pdf>
- Lewes District Local Plan Part 2 - <https://www.lewes-eastbourne.gov.uk/planning-policy/lewes-local-plan-part-2-site-allocations-and->

- [development-management-policies/?assetdet43c22f64-9732-45b3-9c3e-026523402f1f=287648](https://www.lewes-eastbourne.gov.uk/planning-policy/lewes-local-plan-part-2-site-allocations-and-development-management-policies/?assetdet43c22f64-9732-45b3-9c3e-026523402f1f=287648)
- Infrastructure Delivery Plan, January 2020 <https://www.lewes-eastbourne.gov.uk/planning-policy/lewes-local-plan-part-2-site-allocations-and-development-management-policies/?assetdet43c22f64-9732-45b3-9c3e-026523402f1f=287648>
 - Cabinet report – Community Infrastructure Levy Governance. November 2014 <https://democracy.lewes-eastbourne.gov.uk/Data/Lewes%20District%20Council%20Cabinet/201411201430/Agenda/2b1KknllKm8nnObiQYSSm4byT9Tw3.pdf>
 - Cabinet report – Community Infrastructure Levy Governance Review, November 2016 report <https://democracy.lewes-eastbourne.gov.uk/Data/Lewes%20District%20Council%20Cabinet/201611161430/Agenda/Jt6ocM0Ahw2ARi0bHWorFUuca5QKZK.pdf> and appendices <https://democracy.lewes-eastbourne.gov.uk/Data/Lewes%20District%20Council%20Cabinet/201611161430/Agenda/iFRRDudBfLOzln2qMmlg7lhIMUpFo1.pdf>
 - Cabinet Report - CIL Governance Review Update March 2020: <https://democracy.lewes-eastbourne.gov.uk/ieDecisionDetails.aspx?ID=624>

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CIL Pot funds to be provided from	Infrastructure Provider	Items being bid for	Amount Requested	Total Project Cost Estimate	PROPOSED BID AWARDED
Strategic	SDNP	Phase 6 Egrets Way- Cycle Path surfacing section wholly within SDNP	£100,000.00	£931,250.00	£100,000.00
Strategic	ESCC	Seahaven Academy Expansion 1 new form of entry	£650,000.00	£4,750,000.00	£650,000.00
Strategic	Mid Sussex Council	Cycle Way - Haywards Heath to Burgess Hill	£400,000.00	£1,200,000.00	£350,000.00
Local Pot	Lewes District Council - Newhaven	Newhaven Sustainability Hub, sea containers fit out and installation	£684,700.00	£1,385,369.00	£348,554.00
Local Pot	Ditchling Parish Council	Car Park at Keymer Road, Disabled Spots, Bike Racks and construction costs	£100,000.00	£265,000.00	£100,000.00
Local Pot	Seaford Town Council	Resurfacing Tennis courts - additional £40,000.00 on previous bid to reduce loam amount from LTA	£40,000.00	£197,089.00	£40,000.00
Local Pot	Hamsey Parish Council	To install an all-weather path around Beechwood Rural Park, to provide better access to the facilities for wheelchair and buggy users.	£17,000.00	£27,000.00	£17,000.00
Local Pot	Wivelsfield Parish Council	Phase 2 Village Hall Improvements - disabled access and storage facilities	£31,639.00	£63,278.00	£31,639.00

Local Pot	Wivelsfield Parish Council	Phase 3 - Parish Council Office/ Library services and Community Public Toilets	£158,139.00	£316,278.00	£158,139.00
Local Pot	Peacehaven Town Council	Dell improvements, Heritage and information board, water fountains and wildflower planting	£6,000.00	£8,000.00	£6,000.00
Local Pot	Peacehaven Town Council	Access improvements to Centenary Park, for pedestrians and enable disabled access.	£30,000.00	£40,000.00	£30,000.00
Local Pot	Telscombe	Bus Stop	£8,500.00	£14,534.00	£8,500.00
Community Pot	Meridian Surgery	Car Park Improvements	£41,199.00	£79,199.00	£41,199.00
Community Pot	Ringmer Village Hall	Removal of the wall between former Parish office and Rogers Room including fit out costs. Building a small extension and refurbish the kitchen to cope with increased demand from users. Refurbish the Symons Hall kitchen.	£95,296.00	£127,296.00	£95,296.00
Community Pot	CTLA	1 MPV Vehicle	£29,640.00	£29,640.00	£29,640.00
Community Pot	Havens Cars	2 Electric Vehicles and Electric charging points to assist in Community Transport - shopping doctors hospitals etc	£70,000.00	£100,000.00	£41,535.52
Community Pot	Sussex Police	ANPR Cameras for Peacehaven, Seaford and Newhaven	£23,600.00	£23,600.00	£23,600.00
Community Pot	ESFRS	Barcombe Fire Station	£156,000.00	£312,000.00	£156,000.00
Community Pot	ESFRS	Seaford Fire Station	£133,000.00	£266,000.00	£133,000.00

Community Pot	Ringmer Football Club	Goals for senior football - £4,200 Goals for junior football - £12,500 (5 sets of moveable goals - self weighted with wheels) so that various age groups can train on the pitch concurrently Seating	£61,800.00	£89,000.00	£61,800.00
Community Pot	Ringmer Bowls Club	New Pavilion/Clubhouse	£35,000.00	£106,184.35	£35,000.00
Community Pot	Ringmer Cricket Club	Electronic Scoreboard for Cricket/Stoolball Club	£4,261.00	£5,682	up to £4261.00
Community Pot	St Francis Sports Club	Improvements to Swimming Pool Changing Rooms and Parking Facilities	£200,000.00	£462,491.00	£200,000.00

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